

How to crop or resize any image for free

Step 1: Find out your current image size

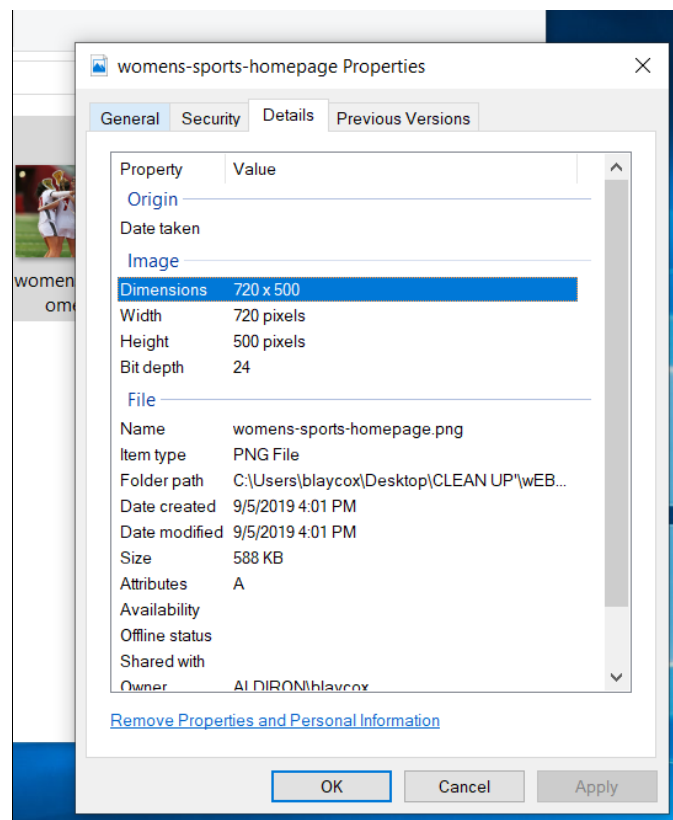
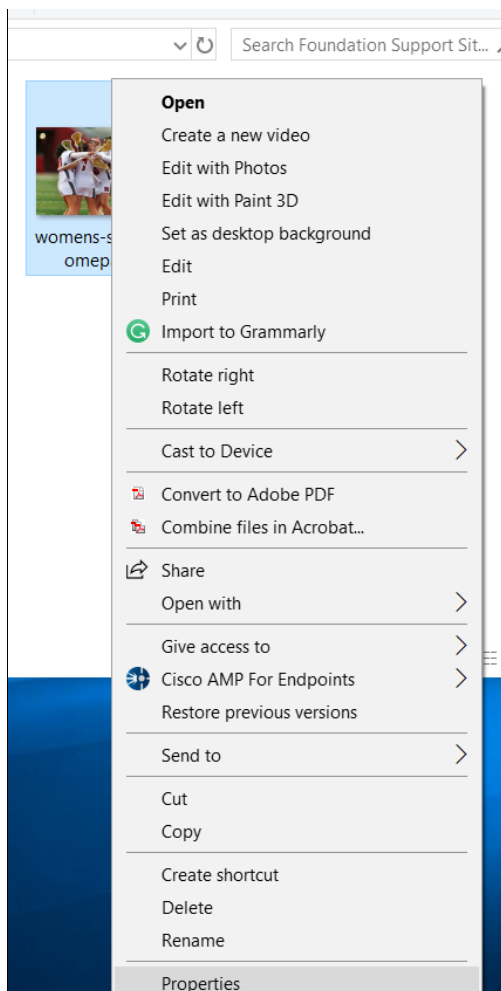
First, make sure your image is bigger than the size you are cropping or resizing to, you cannot resize an image to make it larger without making it pixelated or blurry.

- Find the image you want to resize on your computer.
- Right click on the image and select *“Properties”* on a PC or *“Get Info”* on a Mac.
 - PC: Under Properties you might need to look for a tab called *“Details”*. This should tell you the dimensions of your image.
 - Mac: You may need to click on the *“More Info”* section to see your image dimensions.
- If the image you selected is smaller than the size you need, you will need to find a new photo.

>> **Tip:** Image dimensions are always listed *“Width X Height”*. Width is always listed first.

Mac visuals: https://knowledgebase.constantcontact.com/articles/KnowledgeBase/5616-determine-an-image-s-file-size-and-dimensions?lang=en_US

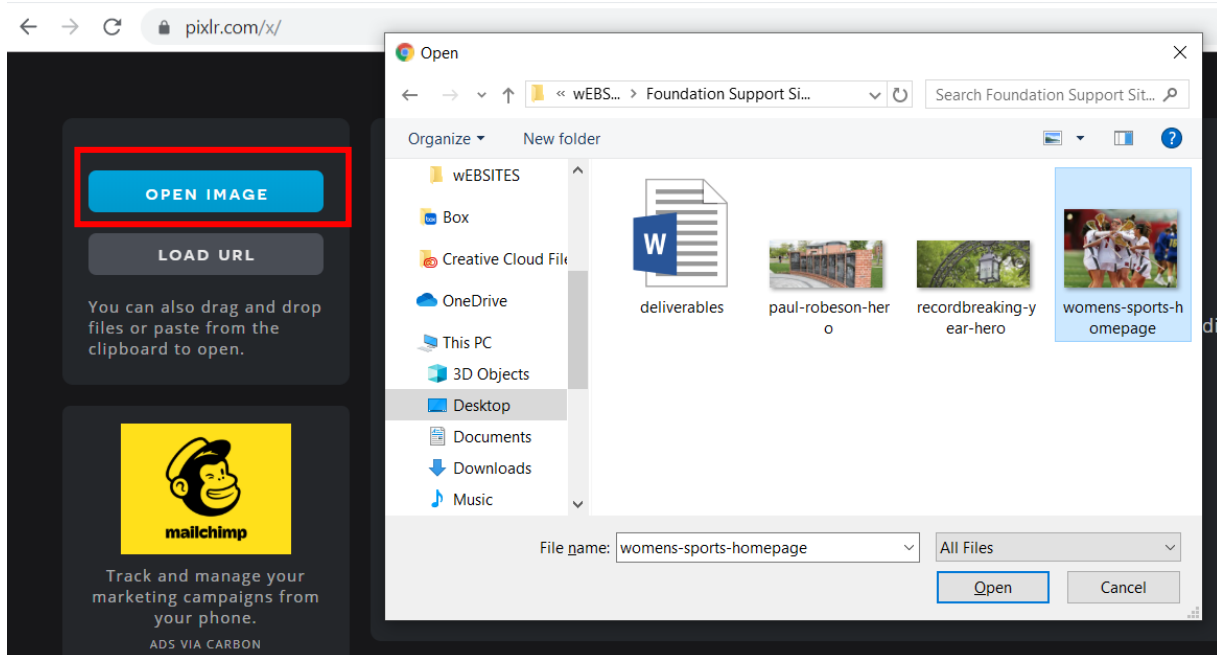
PC visual:



Step 2: Upload your image into a photo editor.

If you don't have a photo editor like Photoshop, you can use free tools online. **Pixlr** is a good free option.

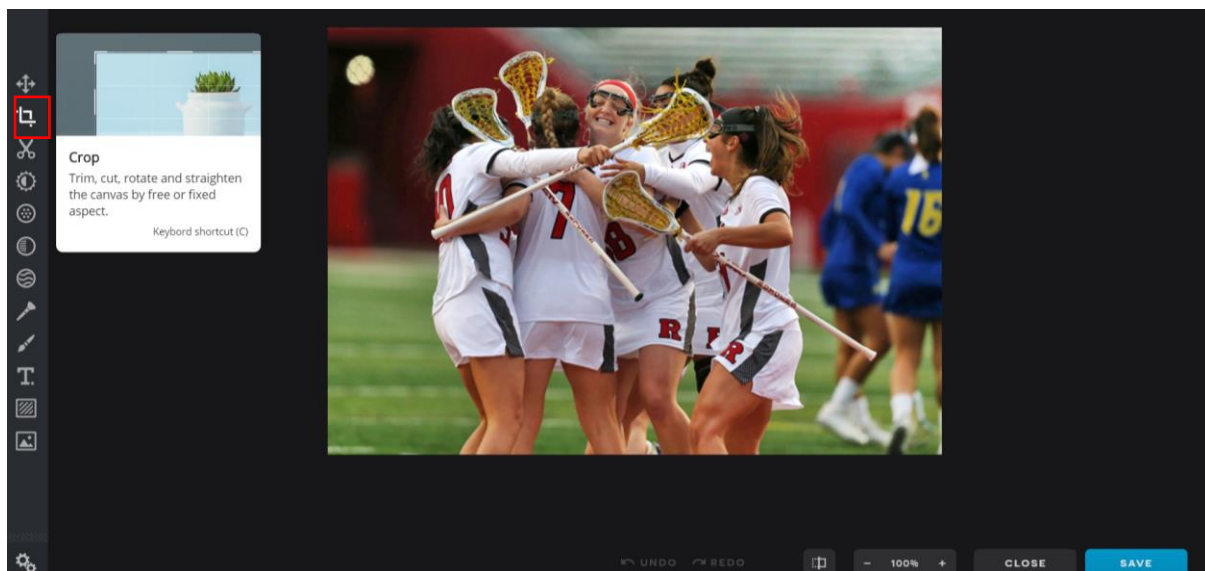
- Type pixlr.com/x/ into your browser.



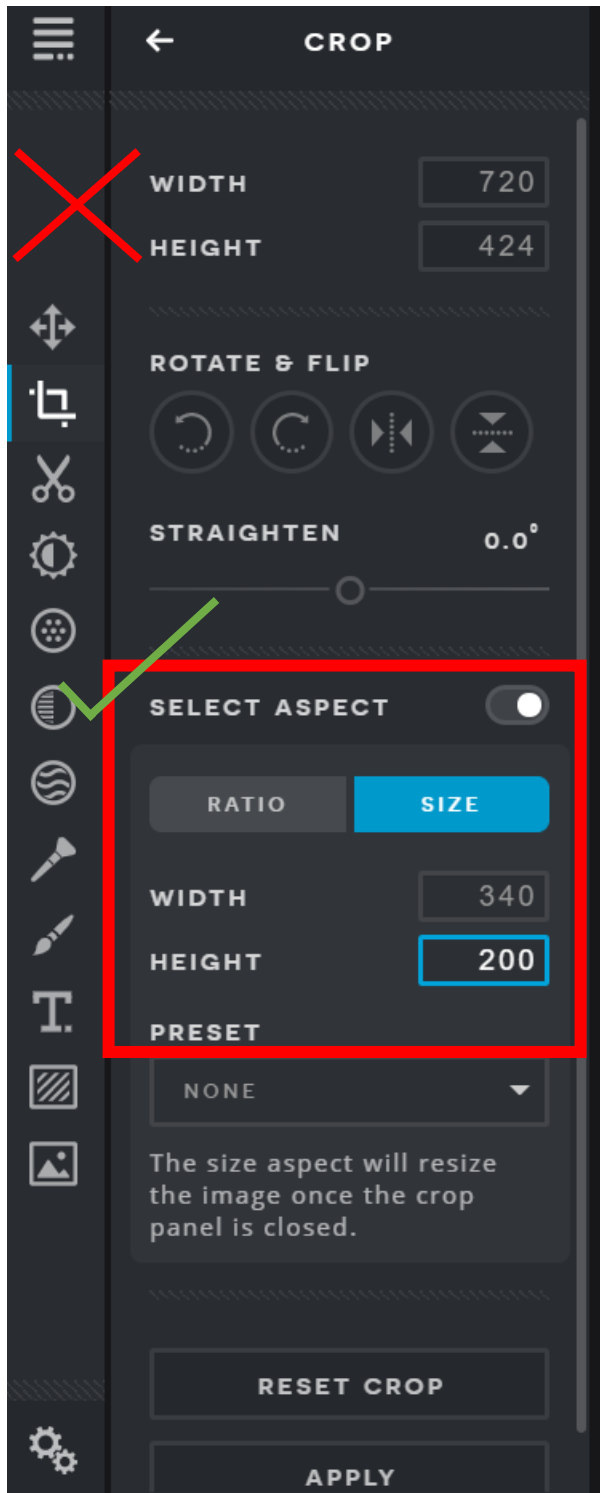
- Select the “Open Image” button.
- Select the image you want to edit.

Step 3: Crop the Image

- Select the crop tool button on the left. 

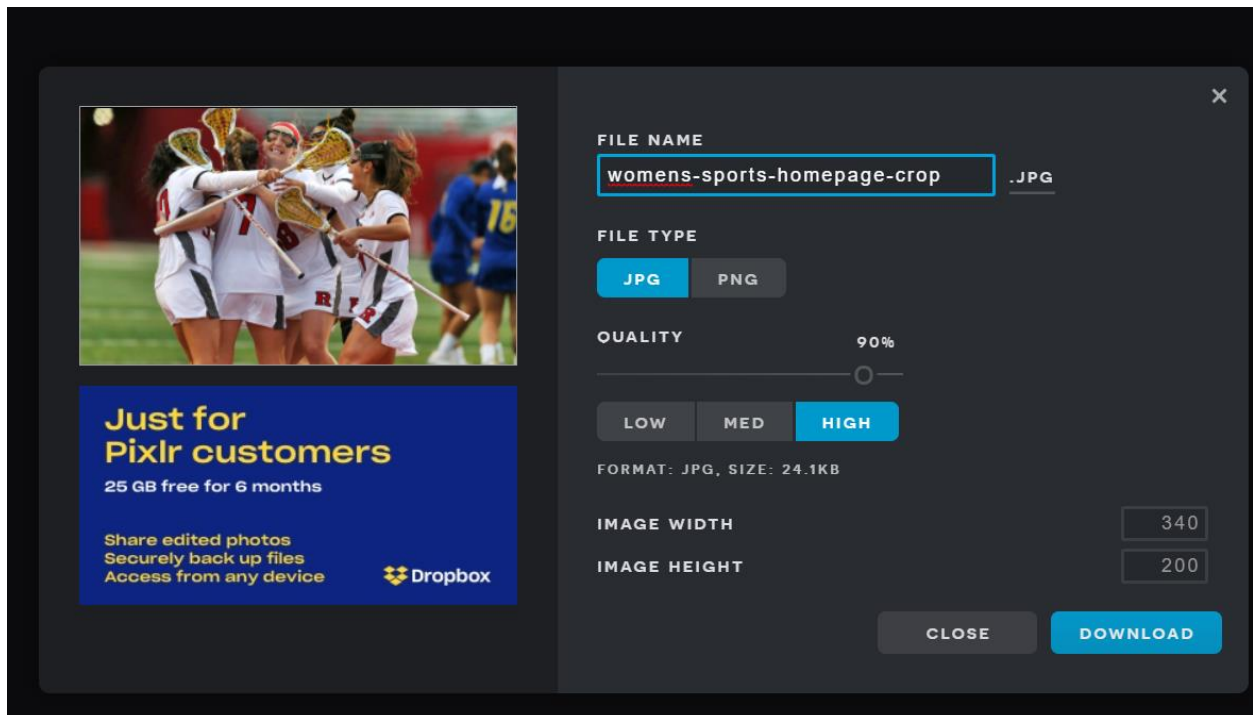


- Turn on the “Select Aspect” button.
- Type in your desired Width and Height into these boxes. For now, ignore the two boxes at the top.





- Move the crop area around if needed.
- Press **“Apply”** when you are ready.
- Press **“Save”**. You will see that the image width and height have been automatically set to the correct size.
- Press **“Download”** when ready.
>>**Tip:** You may want to save the image as a different name than the original file so you don't overwrite your original file.



Where to find free photos

Rutgers University Foundation complies by copyright laws. You must make sure you have the rights to use an image before adding it to our CVENT account, events page, or emails.

- **Freely usable photos can be found on Wikimedia Commons:**
https://commons.wikimedia.org/wiki/Main_Page
- **Or on the Rutgers Alumni Flickr account:**
<https://www.flickr.com/photos/rutgersalumni/albums>